



May 11 - 14, 2009
 Mayfield Inn and Suites
 Hotel and Conference Centre
 Edmonton, Alberta, Canada
www.meetthenorth.com

CONFERENCE DELEGATE REGISTRATION
TRADE SHOW EXHIBITOR REGISTRATION

CONFERENCE

Delegate registration in the foyer of the Mayfield Hotel

Monday, May 11	12:00 p.m. - 7:00 p.m.	Delegate Registration / Info Desk
Tuesday, May 12	7:00 a.m. - 6:00 p.m.	Delegate Registration / Info Desk
Wednesday, May 13	7:00 a.m. - 6:00 p.m.	Delegate Registration / Info Desk
Thursday, May 14	7:00 a.m. - 2:00 p.m.	Info Desk

Delegate packages include: Opening Reception • 3 full breakfasts / 3 lunches • Gala Dinner • Coffee breaks • Access to all sessions • Trade Show and Conference materials

CONFERENCE Agenda

Sunday, May 10	9:00 a.m. - 6:00 p.m.	Exhibitor Trade Show set-up
Monday, May 11	8:00 a.m. - 11:00 a.m.	Exhibitor Trade Show set-up
	12:00 p.m. - 4:00 p.m.	Trade Show - Students Post Secondary / College
	5:00 p.m. - 8:00 p.m.	Opening Reception & Ceremonies / Business Mixer in Trade Show
Tuesday, May 12	7:30 a.m. - 8:30 a.m.	Buffet Breakfast (Keynote Speaker)
	12:00 p.m. - 1:00 p.m.	Buffet Lunch (Keynote Speaker)
	8:30 a.m. - 4:30 p.m.	Morning & Afternoon Sessions
	10:00 a.m. - 8:00 p.m.	Trade Show FREE NIGHT
Wednesday, May 13	7:30 a.m. - 8:30 a.m.	Buffet Breakfast (Keynote Speaker)
	12:00 p.m. - 1:00 p.m.	Buffet Lunch (Keynote Speaker)
	8:30 a.m. - 4:30 p.m.	Morning & Afternoon Sessions
	10:00 a.m. - 8:00 p.m.	Trade Show
	7:00 p.m. - 11:00 p.m.	Gala "Theme Night" Reception & Buffet Dinner (Keynote Speaker)
Thursday, May 14	7:30 a.m. - 8:30 a.m.	Buffet Breakfast (Keynote Speaker)
	8:30 a.m. - 12:00 p.m.	Morning Sessions
	10:00 a.m. - 3:00 p.m.	Trade Show
	12:00 p.m. - 2:30 p.m.	Buffet Lunch (Keynote Speaker) / Closing Ceremonies



TRADE SHOW

Exhibitor registration in the foyer of the Mayfield Trade Centre

Sunday, May 10	10:00 a.m. - 6:00 p.m.	Exhibitor Registration & Trade Show set-up
Monday, May 11	8:00 a.m. - 11:00 a.m.	Exhibitor Registration & Trade Show set-up
Thursday, May 14	3:00 p.m. sharp	Exhibitor Tear-down

TRADE SHOW hours & events

Monday, May 11	12:00 p.m. - 4:00 p.m.	Students: Post Secondary / College
	5:00 p.m. - 8:00 p.m.	Opening Reception & Business Mixer
Tuesday, May 12	10:00 a.m. - 8:00 p.m.	Trade Show
Wednesday, May 13	10:00 a.m. - 8:00 p.m.	Trade Show
Thursday, May 14	3:00 p.m. sharp	Trade Show

EXHIBITOR Package (8' X 10')

- 1 – 8' x 10' booth with cloth drape / 8' back walls / 3' side walls *
- 1 – 8' skirted table / white table cloth with plastic cover
- 2 – folding chairs
- 1 – 600 watt duplex electrical outlet
- 1 – light stand with two 75-watt bulbs
- Opening Reception
- All coffee breaks in trade show area
- Exhibition Materials

EXHIBITOR Package (10' X 10')

- 1 – 10' x 10' booth with cloth drape / 8' back walls / 3' side walls *
- 1 – 8' skirted table / white table cloth with plastic cover
- 2 – folding chairs
- 1 – 600 watt duplex electrical outlet
- 1 – light stand with two 75-watt bulbs
- Opening Reception
- All coffee breaks in trade show area
- Exhibition Materials

* Larger spaces available upon request. See price list on following page.

** To order extras for booth displays contact Goodkey Show Services at (780) 426-2211 / calvin@goodkey.com / www.goodkey.com. Quote user code: **MTN05111409**



REGISTRATION FORM

Delegate / Exhibitor

(please print clearly)

NAME: _____

TITLE: _____

ORGANIZATION: _____

MAILING ADDRESS: _____

POSTAL CODE: _____

PHONE: () _____ FAX: () _____

E-MAIL: _____

Registration Fees

On or before Jan 15, 2009

After Jan 15, 2009

Conference Delegate

\$695

\$845

8' x 10' Trade Show Booth

\$795

\$1045

10' x 10' Trade Show Booth

\$995

\$1245

of booths: _____ Total: _____

of delegates: _____ Total: _____

5% GST: _____

Total: _____

PAYMENT: Cheque VISA Master Card Money Order / Bank Draft

Invoice (Chamber members only)

* Please make cheques / money order / bank draft payable to the Edmonton Chamber of Commerce

Cardholder Name: _____ **Expiry Date:** _____



Note - No refunds will be provided after April 1, 2009. A processing fee of \$150 will be charged for cancellations received before April 1, 2009. All cancellations must be received in writing.

Signature: _____ **Date:** _____

I understand and accept the registration and cancellation conditions as expressed herein.

By mail return to:

Meet the North 2009
Edmonton Chamber of
Commerce & World Trade Centre
#600 - 9990 Jasper Avenue
Edmonton, Alberta, Canada T5J1P7

By fax return to:

ATTEN: Norma Jean Olivier
Meet the North 2009
Project Coordinator
World Trade Centre Edmonton
Fax: (780) 424-7946

Contact:

Norma Jean Olivier
Project Coordinator
Phone: (780) 988-0707
E-mail: meetthenorth@shaw.ca
Website: www.meetthenorth.com